

NOTIFICATION
EDUCATION DEPARTMENT
SACHIVALAYA, GANDHINAGAR.
Dated the 11th September, 2020.

NO.GS/SH/40/2020/PVS/102020/427/S:- In exercise of the powers conferred by sub-section (1) of section 20 read with section 4 of the Gujarat Professional Technical Educational Colleges or Institutions (Regulation of Admission and Fixation of Fees) Act, 2007 (Guj. 2 of 2008) and in super session of all the rules made in this behalf, the Government of Gujarat hereby makes the following rules to regulate admission from Certificate Courses to Second Year of Professional Diploma Courses and Payment of fees, namely:-

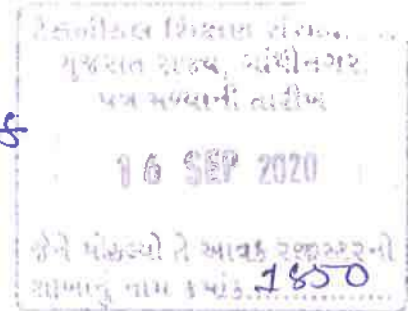
1. Short Title and Commencement.-

- (1) These rules may be called the Certificate Courses to Professional Diploma Courses (Regulation of Admission and Payment of Fees) Rules, 2020.
- (2) They shall come into force on the date of their publication in the *Official Gazette*.

2. Definitions,-

(1) In these rules, unless the context otherwise requires,-

- (a) "Act" means the Gujarat Professional Technical Educational Colleges or Institutions (Regulation of Admission and Fixation of Fees) Act, 2007 (Guj. 2 of 2008);
- (b) "Admission" means admission of candidates in the Second Year/ Third Semester of the Professional Diploma Courses in the First Shift;
- (c) "Admission Committee" means the Admission Committee for professional courses constituted by the State Government under section 4 of the Act;
- (d) "Certificate Holder" means a candidate who has passed two years certificate course conducted by the Technical Examination Board (TEB) or the National Council for Vocational Training (NCVT) or the Gujarat Council for Vocational Training (GCVT) or the Indo German Tool Room (IGTR);
- (e) "Course" means one of the branches of learning in Program which shall include Dual Degree course and Integrated courses;
- (f) "GCVT" means the Gujarat Council for Vocational Training established by the Government of Gujarat;
- (g) "Gujarat Board" means the Gujarat Secondary and Higher Secondary Education Board established under section 3 of the Gujarat Secondary and Higher Secondary Education Act, 1972 (Guj.18 of 1973);



21/8/20 MS

A Academic
Academe
+
AEPe/Aadepc

15/9.

18/9.
479.

- (h) "Help Centers" means the centres notified by the Admission Committee for facilitation of the candidates for off-campus online admission process;
 - (i) "IGTR" means Indo German Tool Room established by the Government of India;
 - (j) "Industrial Training Institute (ITI)" means the training institute which provides training in technical courses and is administrated by the Directorate of Employment and Training (DET), Government of Gujarat;
 - (k) "NCVT" means the National Council for Vocational Training established by the Government of India;
 - (l) "Professional Diploma Courses" means and includes Diploma in Engineering/ Technology, Diploma in Architecture, Diploma in Hotel and Tourism Management and Diploma courses in Applied Arts and Crafts;
 - (m) "Qualifying Examination" means,-
 - (i) Std. X + Two years certificate course conducted by NCVT or GCVT or IGTR, provided that the candidate has passed the Secondary School Certificate Examination (Standard X) with Mathematics, Science and English, or
 - (ii) Std. X + Two years certificate course conducted by the Technical Examination Board (TEB), provided that the candidate has passed the Secondary School Certificate Examination (Standard X) with Mathematics, Science and English;
 - (n) "Sanctioned Intake" means number of seats approved by the All India Council of Technical Education, New Delhi(AICTE) or, as the case may be, registering or statutory body and/or recognized University for specific course of professional diploma course for the admission year and seats available for the admission;
 - (o) "Shift" means spell of time in which educational activities of the technical institution are conducted;
 - (p) "Technical Examination Board (TEB)" means the Technical Examination Board, established by the State Government under Government Resolution, Education and Labour Department No. ECT-1064/91813-GH, dated the 11th July, 1966;
 - (q) "website" means the official website of the Admission Committee to carry out off-campus online admission process.
- (2) Words and expressions used in these rules but not defined shall have the same meanings as assigned to them in the Act.

3. Admission to Professional Diploma Course.-

- (1) The admission to the Second Year of the Professional Diploma Courses shall be given on the basis of merit list prepared by the Admission Committee.
- (2) The Admission Committee shall guide, supervise and control the entire process of admission of candidates to the Professional Diploma Courses in the Professional Educational Colleges or Institutions.
- (3) A candidate seeking admission to the Second year of the Professional Diploma Courses shall be given admission by the Admission Committee and enrolled by the concerned University subject to the condition that he shall have to pass the subjects of the first year of corresponding Diploma Courses of the concerned University.

4. Seats Available for Admission.-

For the purpose of admission to the Second Year of the Professional Diploma Courses available seats shall include.-

Ten Percent (10%) of the of the previous admission year of corresponding Professional Diploma Courses, which shall be the supernumerary seats of the approved intake, in the.-

- (a) Government Colleges or Institutions.
- (b) Grant- in-aided Colleges or Institutions, and
- (c) Unaided Colleges or Institutions,

of the State.

5. Eligibility for Admission.-

- (1) For the purpose of admission, a candidate shall have passed the qualifying examination any time before the admission process for the current admission year starts:

Provided that-

- (a) the ITI/TEB/IGTR or technical school/institute in which the candidate has studied, should have been located in the State of Gujarat; or
 - (b) the ITI/TEB/IGTR or technical school/institute in which the candidate has studied, should have been located in the Union Territory of Dadra and Nagar Haveli and Daman and Diu and whose parents are of Gujarat origin.
- (2) The candidates who have passed the qualifying examination from other State shall also be eligible, if seats remain vacant after granting admission to the candidates mentioned under sub-rule (1) giving priority to the candidates who are of the Gujarat origin.

6. Name of Corresponding Eligible Diploma Course in which admission may be granted.-

Subject to the fulfillment of eligibility criteria and such other conditions as prescribed under these rules, a candidate, who has passed the qualifying examination, as mentioned in column No.(2) or column No.(3) of the Schedule, shall be eligible for admission to the corresponding diploma courses, as mentioned in column (4) of the Schedule.

7. Reservation of Seats.-

(1) For the purpose of admission, the seats shall be reserved for the candidates who are of Gujarat origin and falling under the following categories and proportion, namely:-

(a) Scheduled Castes [SC]	7 %
(b) Scheduled Tribes [ST]	15%
(c) Socially and Educationally Backward Classes[SEBC].	27 %
(d) Economically Weaker Sections (EWSs)	10 %

-including Widows and Orphan of any castes.

(2) A Candidate Seeking admission on reserved seat shall be required to produce a Certificate of inclusion in the concerned category:

Provided that the candidate belonging to Socially and Educationally Backward Classes shall be required to produce a certificate to the effect of non-inclusion in Creamy Layer in addition to the caste certificate.

(3) No caste/category certificate shall be valid unless it is duly stamped, signed and issued by the competent authority by the Government.

(4) No certificate to the effect of non-inclusion in Creamy Layer shall be valid, unless it is duly stamped, signed and issued by the competent authority specified by the State Government. Such certificate shall have validity as per the prevailing rules of the State Government.

(5) If a candidate fails to submit the certificates as required under sub-rule (2) within the stipulated time, his candidature shall be considered for admission under unreserved category.

(6) If a candidate of reserved category gets admission on unreserved seat in order of merit, he may be given admission on the unreserved seat according to his preference.

(7) The admission of a candidate of a reserved category on a reserved seat shall be

valid subject to the verification of caste certificate by the authority empowered by the State Government in this behalf. In case the caste certificate is found invalid on verification, he shall not have right to claim his admission on reserved seat and if he has been already granted admission, such admission shall be cancelled. Admission of such candidate may be continued in case of availability of vacant unreserved seats, subject to the condition of eligibility of merit.

- (8) After granting admission to all the candidates of reserved categories on respective reserved seats, the reserved category seats remaining vacant such seats shall be transferred to the unreserved category seats.

8. Reservation For Physically Disabled Candidates.-

Five percent (5%) of the available seats in each category shall be reserved, in accordance with the provisions of section 32 of the Rights of Persons With Disabilities Act, 2016 (49 of 2016), for the persons with bench mark disability who can perform the academic activities in the respective course. A candidate with disability shall have to submit certificate of disability issued and duly signed by the certifying authority.

Explanation : "person with disability" means a person suffering from not less than forty percent of any disability as certified by a competent medical authority.

9. Reservation for the Children of Defence personnel and Ex-Servicemen.-

- (1) One percent (1 %) of available seats shall be reserved for the children of Defence personnel and Ex-Servicemen, for admission.
- (2) A candidate claiming admission against Ex-Servicemen category shall required to submit a certificate to that effect duly issued by the Director, Sainik Welfare Board, Gujarat State or by the District Sainik Welfare Officer, In-Service Defence Persons / retired defence persons notified by the Ministry of Home Affairs Police Division-II, Government of India shall require shall be required to submit certificate to that effect duly issued by the Commanding Officer of the respective unit in which they are serving or were serving just before the retirement respectively.
- (3) The seats remaining vacant against the category of Defence personnel and Ex-Servicemen shall be filled up from the merit list of unreserved category candidates.
- (4) The children of Defence personnel and Ex-Servicemen of Gujarat origin and children of defence personnel serving in Gujarat shall be included under the reserved category specified in this rule, if they have passed the qualifying examination from the schools located outside the Gujarat State.

(5) The admission on such reserved seat shall be valid subject to the veracity of the certificate being confirmed by the authority by which the certificate is issued.

10. Admission under Tuition Fee Waiver Scheme.-

- (1) The Tuition Fee Waiver Scheme shall be applicable to all the sanctioned seats of the diploma engineering courses in the Government colleges or institutions, grant-in-aid colleges or institutions and unaided colleges or institutions approved by the AICTE.
- (2) The supernumerary seats not exceeding five percent of sanctioned intake of the colleges or institutions shall be filled on the basis of merit of the candidate, whose parents are having less than Rs. 8.0 lakhs of annual income from all sources. These supernumerary seats shall be available only to such courses in the colleges or institutions, where a minimum of 30% of sanctioned seats are filled up.
- (3) These seats shall be filled in accordance with the directions of the AICTE and Ministry of Human Resources Development, Government of India, on merit basis.
- (4) The Tuition Fee Waiver Scheme shall be for the complete duration of the course and the candidates admitted under this scheme shall not be allowed to change the institution or the course under any circumstances.
- (5) The supernumerary seats remaining vacant under this category shall not be offered to any other category.

11. Preparation of Merit List.-

- (1) The merit list of the candidates shall be prepared on the basis of the total marks obtained in Theory in the final year examination in case of TEB Certificate Holders or sum of Trade Theory and Workshop Calculation and Science in the final year examination in case of ITI/IGTR Certificate Holders, after converting the total marks to 300.
- (2) The criteria for deciding merit order in case of candidates having equal merit marks shall be in the following sequence, namely:-
 - (a) Total percentage marks obtained in practical in case of TEB Certificate Holders or percentage marks obtained in Trade Practical in case of ITI Certificate Holders;
 - (b) Percentage marks of grand total obtained in case of TEB Certificate Course or percentage marks of grand total obtained in case of ITI/IGTR Certificate Holders;
 - (c) Total marks obtained in Mathematics in the Secondary School Certificate Examination (Standard X);
 - (d) Total marks obtained in Science in the Secondary School Certificate Examination (Standard X);
 - (e) Total marks obtained in Mathematics, Science and English in the Secondary School Certificate Examination (Standard X).

- (3) Common merit list of group of Certificate Courses specified in column No.(2) and (3) of Schedule for a corresponding Diploma Course, as specified in column No.(4) of Schedule , shall be prepared.

12. Correction of Marks.-

- (1) In case of change in marks of a candidate in the qualifying examination, such candidate shall produce a letter to that effect issued by the competent authority or the corrected mark-sheet, before the Admission Committee at least one day before the commencement of admission process (counseling program) but not later than seven days from the receipt of letter or, as the case may be corrected mark-sheet. In such case, he shall be placed at an appropriate order in the merit list.
- (2) The candidate who was declared failed initially in the qualifying examination, but later on declared passed after rechecking of marks by the competent authority, such candidate shall notwithstanding any time limit prescribed, be allowed to apply for the admission provided he produces a letter to that effect issued by the competent authority or the corrected mark sheet, within seven days of the receipt of letter or, as the case may be corrected mark-sheet. In such case, he shall be placed at an appropriate order in the merit list.

13. Registration for Admission.-

- (1) A candidate seeking admission shall apply online, for the registration of his candidature, on the website, within the time limit specified by the Admission Committee.
- (2) The Admission Committee shall, by advertisement in the prominent newspapers widely circulated in the State, by website and by such other means, as it may consider convenient, publish the date of registration, the list of Help Centers, last date for submission of registration form, courses offered and such other information as may be necessary in this behalf.
- (3) For the purpose of registration, in any mode of admission either through Admission Committee or at the institute level the candidate shall be required to make payment of such sum towards the Registration fee, etc. as determined by the Admission Committee.
- (4) Where a candidate has made more than one registrations, the registration made at the later stage shall be taken into consideration for admission purpose and the other registration shall be treated as cancelled.
- (5) After successful completion of registration, the candidate shall be required to upload the necessary documents on the admission portal. At the time of admission, the

candidate shall have to produce the original certificates and testimonials of the documents attached with the registration form for verification. Pending verification of original documents, the admission shall be treated as provisional only.

(6) The candidate who is unable to produce original certificates and testimonials necessary for the purpose of admission at the time of admission within the time-limit prescribed in these rules, may be registered for admission. In the event of failure to submit original certificates and testimonials within the time limit as prescribed, the registration / admission shall be cancelled by the concerned college or institution.

14. Admission Procedure.-

The admission procedure shall be online in the following manner, namely:-

- (1) The Admission Committee shall prepare merit lists of the eligible candidates as per these rules, after verification of the documents submitted.
- (2) The merit lists shall be displayed on the website of the Admission Committee and by such other means, as the Committee may consider convenient.
- (3) The Admission Committee shall publish the schedule of online counseling program on its website, by advertisement in the prominent newspapers widely circulated in the State, and by such other means, as it may consider convenient.
- (4) The candidate shall be required to indicate his order of choices of courses and colleges or institutions, online. Allotment of seats shall be made on the basis of merit, category of the candidate and availability of seats. The allotment of seats shall be published on the website of the Admission Committee. The candidates are required to obtain the print out of the Information letter and bank fee receipt copies from the website.
- (5) The candidate shall be required to pay such fee, as may be determined by the Admission Committee.
- (6) On payment of token tuition fees as required under sub rule (5), either online payment or in the any branch of bank as specified by the Admission Committee, the admission allotted to the candidate shall get confirmed. The candidate shall be required to login to his account to get the print out of the Admission slip. In case, the candidate fails to pay the token tuition fees within the prescribed time limit as aforesaid, the admission offered to him shall be treated as cancelled. Such candidate shall not be eligible to get admission on same course and same shift in the same college or institute in the subsequent rounds of counseling;

Provided that a candidate who has been allotted admission on Non-TFW seat and he has not confirmed his admission to the said seat shall be eligible to get admission on TFW seat on same course and same shift in the same college or institute.

- (7) Where considerable number of seats fall vacant and it appears to the Committee to fill the vacant seats, it may conduct the admission process for readjustment (reshuffling) of seats. The candidate, who opts to participate in reshuffling process, shall be considered for such admission. The candidate may either give option for up gradation of choices already given or submit new choices. If the candidate gets the admission on the basis of up-gradation or new choice, then his earlier admission shall be treated as cancelled.
- (8) No college or institution shall retain the original documents or testimonial of the candidate. In case of breach, the college or institution shall be liable to penalty as specified in rule 21.

15. Fee.-

- (1) A candidate who gets admission in the Government or aided college or institution shall have to pay such fees, as may be determined by the State Government at such stages, as may be determined by the Admission Committee.
- (2) A candidate who gets admission in unaided colleges or institutions shall have to pay such fees, as may be determined by the Fee Regulatory Committee constituted under section 9 of the Act, for unaided colleges or institutions, at such stages, as may be determined by the Admission Committee.
- (3) If a candidate, who has paid the fees after getting admission, gets his admission cancelled within time limit specified by the Admission Committee, his fees shall be refunded after completion of the admission process, provided the seat vacated by him is filled by another candidate
- (4) If a candidate who has paid the fees after getting admission and gets his admission changed in another course and/or college or institution in the readjustment (reshuffling) process, he shall pay the difference of fees, if any, at the time of getting admission or, as the case may be, fees shall be refunded after the completion of admission process.

16. Change of Course or Institution.-

Except as provided in these rules, no candidate shall, after getting admission, be allowed to change his course or, as the case may be, college or institution in any circumstances.

17. Documents to be Attached with the Application .-

The candidate shall submit the self-attested copies of the following documents along with the print out of the registration form at the Help Centre, namely:-

- (i) Mark-sheet issued by ITI/TEB/IGTR;
- (ii) S.S.C. Examination (Std. 10th) Mark-sheet;
- (iii) Caste certificate for a candidate belonging to Scheduled Castes (SC), Scheduled Tribes (ST) or Socially or Educationally Backward Classes (SEBC), issued by the authority empowered by the State Government in this behalf;
- (iv) Category Certificate for a Candidate belonging to Economically Weaker Sections (EWSs) issued by the authority empowered by the State Government in this behalf;
- (v) Non-Creamy Layer (NCL) Certificate of the family, issued by the authority empowered by the State Government in this behalf;
- (vi) Certificate of Physical Disability, issued and duly signed by the Civil Surgeon/competent Medical Authority, in case of a Physically Handicapped candidate;
- (vii) Certificate of Ex-Serviceman, duly issued by the Director, Sainik Welfare Board, Gujarat State or by the District Sainik Welfare Officer;
- (viii) Certificate of In-Serviceman duly issued by the Commanding Officer of the respective unit in which he is serving;
- (ix) Certificate of retired defense person issued by the commanding officer of the respective unit in which he was serving, and
- (x) Such other certificates as the Admission Committee deems necessary.

18. Ineligibility for admission on production of false documents.-

If during the verification of documents or subsequently, any certificate or testimonial or information submitted by any candidate are found incorrect or false, the Admission Committee shall cancel the candidature of such candidate for that year.

19. Cancellation of Admission and Refund of Fee.-

- (1) In case of cancellation of admission or transfer of candidate by the Admission Committee, due to administrative reasons, the college or institution in which the candidate was granted admission shall refund the fee collected by it, to such candidate.
- (2) (a) In case of a candidate withdrawing his candidature before completion of admission process, for any reason whatsoever, he may login to his account on the website of the Admission Committee for online admission process and put the request for cancellation of admission within the time limit specified by the Admission Committee. In such case, the fee

collected, if any, by the Admission Committee shall be refunded to such candidate, subject to the condition of such vacated seat being filled up by the Admission Committee;

- (b) After completion of online admission process and before declaration of schedule of admission on vacant seats, if any candidate who has withdrawn his candidature in the manner as provided in clause (a) above, the fees paid by him shall be refunded, subject to the condition of such vacated seat being filled up by the institution, as per the directions of Admission Committee and prevailing rules of AICTE.
- (c) A candidate desirous to withdraw his candidature after completion of admission on vacant seats, for any reason whatsoever, shall have to request in writing in person to the college or institution in which he is granted admission but he shall not be entitled to get refund of the fees paid by him for getting admission.
- (d) In case of cancellation of admission at college or institute level on the request of the student, he shall liable to pay the fees for the current semester and no college or institution shall demand fees for further semesters.

20. Vacant Seats.-

- (1) After offering admission to all the candidates whose name appear in the merit list or after the completion of the online admission process, if the seats remain vacant, such vacant seats shall be filled by preparing common merit list in accordance with the direction of the Admission Committee, in the manner prescribed in sub-rule (2).
- (2) The Institute shall process, by an advertisement in the prominent newspapers widely circulated in the State, by website and by such other means, as it may consider convenient, display the details of vacant seats. Such vacant seats shall be filled by college or institution by inviting application from the eligible candidates and preparing common *intra-se* merit list in the following order and guidelines issued by Admission Committee from time to time:
 - (i) Names of the candidates whose name appears in the merit list as referred to in sub-rule (1) above of the Admission Committee for the corresponding year;
 - (ii) Name of candidates who have passed qualifying examination from the Gujarat State;
 - (iii) After allotting the seats to the candidates mentioned in clauses (i) and (ii) above, if any seat remains vacant, the institute shall fill such seats from the candidates who have passed qualifying examination from outside the Gujarat State.

21. Penalty.-

Any breach of any of the provisions of the Act, these rules or any direction issued by the State Government, the Admission Committee or as the case may be, the Fee Regulatory Committee, by any person, shall be liable for penalty as provided in the Act.

22. Interpretation.-

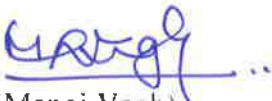
In implementation of the provisions of these rules, if any difficulty or question arises as to the interpretation of any provision, the decision of the State Government shall be final.

SCHEDULE (see rule 6)

Sr. No.	QUALIFYING EXAMINATION		Corresponding Diploma Courses
	TEB Certificate Course	ITI/IGTR Certificate Course	
(1)	(2)	(3)	(4)
1	Computer Aided Civil and Architectural Drafting	(1) Draughtsman Civil (2) Surveyor	(1) Civil Engineering (2) Architectural Assistantship
2	(1) Computer Aided Mechanical Drafting (2) Production and Maintenance Technician (3) Press Tool and Dye Making (4) Advance Automobile Engineering	(1) Fitter (2) Turner (3) Machinist (4) Refrigeration and Air-Conditioning Mechanic (5) Draughtsman Mechanical (6) Machinist Grinder (7) Tool and Die Maker (Dies and Mould), (8) Tool and Die Maker (Press Tools, Jigs and Fixture) (9) Lift Mechanic (10) Machinist- Tool Room (11) Machine Tool Room (12) Tool Technology (13) Mechanic Motor Vehicle	(1) Mechanical Engineering (2) Metallurgy (3) Fabrication Technology (4) Plastic Engineering (5) Automobile Engineering (6) Mechatronics
3	Electrical Service Technician	(1) Electrician (2) Mechanic Cum Operator Electronic Communication System (3) Electronics Mechanic (4) Mechanic in Radio and Television (5) Mechanic Consumer Electronics (6) Industrial Electronics	(1) Electrical Engineering (2) Electronics and Communication Engineering (3) Power Electronics
4	Textile Design (Printing)	--	(1) Textile Design (2) Textile Processing Technology

5	---	(1) Spinning Technician (2) Textile Mechatronics (3) Weaving Technician	Textile Manufacturing Technology
6	Chemical Laboratory Technician	(1) Maintenance Mechanic (Chemical Plant) (2) Attendant Operator (Chemical Plant) (3) Laboratory Assistant (Chemical Plant) (4) Electroplater	(1) Chemical Engineering. (2) Petro Chemical Engineering
7	---	(1) Instrument Mechanic Chemical Plant (2) Instrument Mechanic	Instrumentation and Control Engineering
8	---	(1) Information Technology and Electronic System Maintenance (2) Mechanic Computer Hardware	(1) Information Technology (2) Computer Engineering
9	---	(1) Radiology Technician (Radio Diagnosis and radiotherapy)	(1) Biomedical Engineering

By order and in the name of Governor of Gujarat.


(Manoj Vagh)

Deputy Secretary to Government.

Copy to:-

1. Principal Secretary to the H E the Governor (by letter)
2. Principal Secretary to the Hon`ble Chief Minister
3. Personal Secretary to Hon`ble Education Minister.
4. Personal Secretary to Hon`ble MoS (Education).
- ✓ 5. Director of Technical Education, Gujarat State, Gandhinagar.
6. Member Secretary, Admission Committee for Professional Courses, L.D.Engg. College Campus, Navrangpura, Ahmedabad.
7. The Chairman, Fee Regulatory Committee, L.D.Engg. College Campus, Navrangpura, Ahmedabad
- ✓ 8. Principal, State`s all Government /Grant- in-Aid/ Self-Financed Degree / Diploma Engineering /Pharmacy Colleges (Through Director of Technical Education)
- ✓ 9. Vice Chancellors of all the Universiti``s under Education Department. (Through Director of Technical Education)
- ✓ 10. Director of Information (Through Directorate of Technical Education) (For Wide publicity)
11. Manager, Government Central Press, GH-7, Opp. Sector-29, Gandhinagar
12. Select file.